

DUBAI E-VISA ASSISTANCE

(5-10 Working Days)

NO. OF APPLICANTS	RATE PER PERSON
2 applicants and above	PHP 7,999
Single applicant	PHP 8,499
INCLUSIONS	
• Visa Fee (up to 30 days stay) • Visa Assistance • Non-Appearance Application • UAE Travel Insurance	
STEPS IN DUBAI E-VISA PROCESSING	
STEP 1: ASSESSMENT	Read and sign our Data Privacy Agreement & Visa Waiver, then email it together with the accomplished Questionnaire for Free Assessment. This will allow us to evaluate your chances of approval. Kindly send these to our Visa Department by sending a message through: ➤ Facebook: @HMGWebjetMolino/@HMGCLasPiñas
STEP 2: PAYMENT	After the assessment, and should you wish to proceed with the application, our Visa team will then provide your invoice. Proceed to settle, then send your proof of payment.
STEP 3: ENDORSEMENT & PROCESSING	The Visa Team will endorse you to the next available Visa Consultant, who will verify your payment before processing your application.

LIST OF REQUIREMENTS

(All documents need to be scanned and sent to email/upload to own GDrive folder ONLY – no need for hard copy)

APPLICANT'S PRIMARY REQUIREMENTS

- ☐ Accomplished QUESTIONNAIRE
- ☐ Scanned copy of **PASSPORT BIOPAGE** with at least 12 months validity prior to departure (make sure page 3 is signed)
- ☐ Scanned copy of **PASSPORT-SIZED PHOTO** (4.5cm x 3.5cm) with white background
- ☐ Scanned copy of **ALL VISAS** & all passport pages with **TRAVEL STAMPS** of the countries that the applicant had visited for the past five (5) years
- ☐ If **EMPLOYED**:
 - Copy of COE and ITR
- ☐ If **BUSINESS OWNER**:
 - Copy of valid Business Documents (DTI/SEC, Mayor's Permit, BIR 2303, and ITR)
- ☐ Copy of **CONFIRMED AIRLINE TICKET**
- ☐ Copy of **CONFIRMED HOTEL BOOKING**

EMBASSY ADDRESS

Embassy of United Arab Emirates in Manila, Philippines

Address: 16th Floor, Commerce and Industry Plaza (CIP) Bldg., 1030 Campus Corner Park Avenues, McKinley Town Center, Fort Bonifacio, Taguig City, Philippines

TERMS AND CONDITIONS

- ❖ Applicant(s) must have a stable source of income here in the Philippines (Employed, Business Owner, or Self-Employed)
- ❖ All Visa applications are for single entry only and valid for up to 30 days' stay.
- ❖ Visa approval is at the discretion of the Visa officers. We cannot guarantee 100% approval.
- ❖ Visa processing takes five (5) to ten (10) working days and will be applied 30 days before the travel date, since the validity of the visa is only 60 days. It must be used before it expires.
- ❖ Once the Application is submitted to the Immigration Department, the Visa Application Fee is non-refundable.
- ❖ Visa Extension is not allowed.

❖ In any case of delayed results and/or refusal of application, HMGC Travel and Tours shall not be held liable for the costs of airline ticket(s) and hotel accommodation(s).